



## **Muire Na Dea Chomhairle Infant School**

### **Strategies for monitoring attendance**

- Careful monitoring of attendance 10 days absent (letter out)
- 15 days absent (Text message) and (Meeting with parent)
- 20 days absent (NEWB system) Referral in extreme cases

- Rewards and Certificates to be presented as follows:

Sept to October (Full attendance to be acknowledged)

Christmas (A cert for full attendance since September)

Easter (Cert for full and 1 day absent since Jan)

Summer (A cert for full and 1 day absent since Easter)

#### **Cert & Prize for children with full attendance for year**

- Scroll of honour displayed outside classrooms monthly
- ICT Data collected for future reference. Use of reports generated by attendance software system to be analysed and reported to parents and staff where necessary.
- Highlighting attendance profile in school newsletter.
- Use of website to display photos of pupils with full/improved attendance.

### **Effective Practices**

1. **National Education Welfare Board -**  
Complying and fulfilling NEWB requirements for attendance reporting during school year and annual report to NEWB at end of year.
2. **Regular meetings with EWO (TUSLA)** re attendance of targeted pupils.
3. **Use of ICT –** Monitoring of attendance to allow immediate profile for classes and individual pupils.
4. **Home School Liaison:** Local Area Committee – focus on school attendance, Home School Teacher supporting parents with needs through home visits etc.
5. **Breakfast Club** for pupils to encourage school attendance & punctuality;
6. **School Completion Project:** activities to support and enhance school life for pupils and provision of educational, therapeutic and enjoyable activities for targeted pupils
7. **Focus on Punctuality**